



CITY OF OTHELLO
BUILDING & PLANNING DEPARTMENT
500 E MAIN STREET, OTHELLO, WA99344
Building Dept. 509.488.3302 City Hall 509.488.5686
WWW.OTHELLOWA.GOV

Received By: _____

BUILDING PERMIT APPLICATION

APPLICATION FOR: COMMERCIAL RESIDENTIAL
 ADDITION/REMODEL DEMOLITION GARAGE/SHED MECHANICAL NEW PATIO/PORCH PLACEMENT
 PLUMBING ROOFING SIGN (see page 2) OTHER _____

PROJECT SITE INFORMATION

Job Site Address: _____ Parcel #: _____

Legal Description (Lot#/Block#/Plat): _____

Description of work to be done: _____

Labor & Material Valuation: \$ _____ Dimensions: _____ ft X _____ ft = _____ Total SF
(Only applies to Garage/Shed/New home/commercial construction)

IF APPLICABLE

Will you need new water services: Yes, When _____ No **OR** Will you connect to existing? Yes No

Will you need new sewer services: Yes, When _____ No **OR** Will you connect to existing? Yes No

APPLICANT INFORMATION

OWNER INFORMATION

Name: _____

Name: _____

Mailing Address: _____

Mailing Address: _____

City/State/Zip: _____

City/State/Zip: _____

Phone Number: _____

Phone Number: _____

Email: _____

Email: _____

CONTRACTOR INFORMATION

Name: _____ Phone Number: _____

Mailing Address: _____

City/State/Zip: _____

City Business License #: _____ WA State Contractor License #: _____

Email: _____

LIST ADDITIONAL CONTRACTORS

NAME:

PHONE:

1. _____
2. _____
3. _____
4. _____

NOTE: ALL CONTRACTORS & SUBCONTRACTORS ARE REQUIRED TO HAVE AN OTHELLO BUSINESS LICENSE.

SIGN PERMIT (only): **New** **Replace Existing**

Sign # 1	Sign # 2	Sign # 3	Sign # 4
Internal or External Illumination Yes/No :	Internal or External Illumination Yes/No :	Internal or External Illumination Yes/No :	Internal or External Illumination Yes/No :
Type of Sign:	Type of Sign:	Type of Sign:	Type of Sign:
Sign Height (ft):	Sign Height (ft):	Sign Height (ft):	Sign Height (ft):
Sign Width (ft):	Sign Width (ft):	Sign Width (ft):	Sign Width (ft):
Wall Area (Façade-Width & Height):	Wall Area (Façade-Width & Height):	Wall Area (Façade-Width & Height):	Wall Area (Façade-Width & Height):

The applicant, his agents and employees shall comply with all the rules, restrictions and requirements of the Municipality and Building Codes governing location, construction and erection of the above proposed work for which the permit is granted. The Municipality or its agents are authorized to order the immediate cessation of construction at any time a violation of the codes or regulations appears to have occurred. Violation of any of the codes or regulations applicable may result in the revocation of this permit.

Buildings **MUST** conform with the plans, as submitted to the Municipality. Any changes of plans or layout must be approved prior to the changes being made. Any changes in the use or occupancy of the building or structure must be approved prior to proceeding with construction.

The applicant is required to call for inspections at various stages of the construction, and in accordance with the aforesaid rule, the applicant shall give the building inspector not less than one day's notice to perform such activities. The permit is automatically void in the event construction is not commenced within 180 days of issuance of this point. Cessation of work for a period of 180 continuous days shall also cause this permit to be void. Permits are not transferable.

I hereby certify that as a contractor I am currently registered and properly licensed as defined in RCW 18.27 OR as property owner/authorized agent, I am exempt from the requirements of the contractor registration and will do all my own work or use properly licensed subcontractors in connection with the work to be performed under this permit. I further certify that I have read and examined this application and know the same to be true and correct. If any of the information provided is incorrect, the permit may be revoked.

Signature of Owner/Authorized Agent

Date

Print Name

PLEASE REVIEW FOR COMPLETENESS PRIOR TO SUBMITAL



Building Guide

Single Family Residential Uncovered Decks and Porches

How to Use this Guide

Check with your jurisdiction regarding type of submittal (paper or electronic) and for additional requirements. Draw to scale and complete the following (hint: use graph paper with $\frac{1}{4}$ " squares. Example: $\frac{1}{4}$ " = 1').

- 1. Complete this Building Guide** by filling in the blanks on page three, and indicating which construction details will be used.
- 2. Provide Plot Plan** (site plan) showing dimensions of your project or addition and its relationship to existing buildings or structures on the property and the distance to existing property lines drawn to scale. See page 2.
- 3. Fill out a building permit application.**

The majority of permit applications are processed with little delay. The submitted documents will help determine if the project is in compliance with building safety codes, zoning ordinances and other applicable laws.

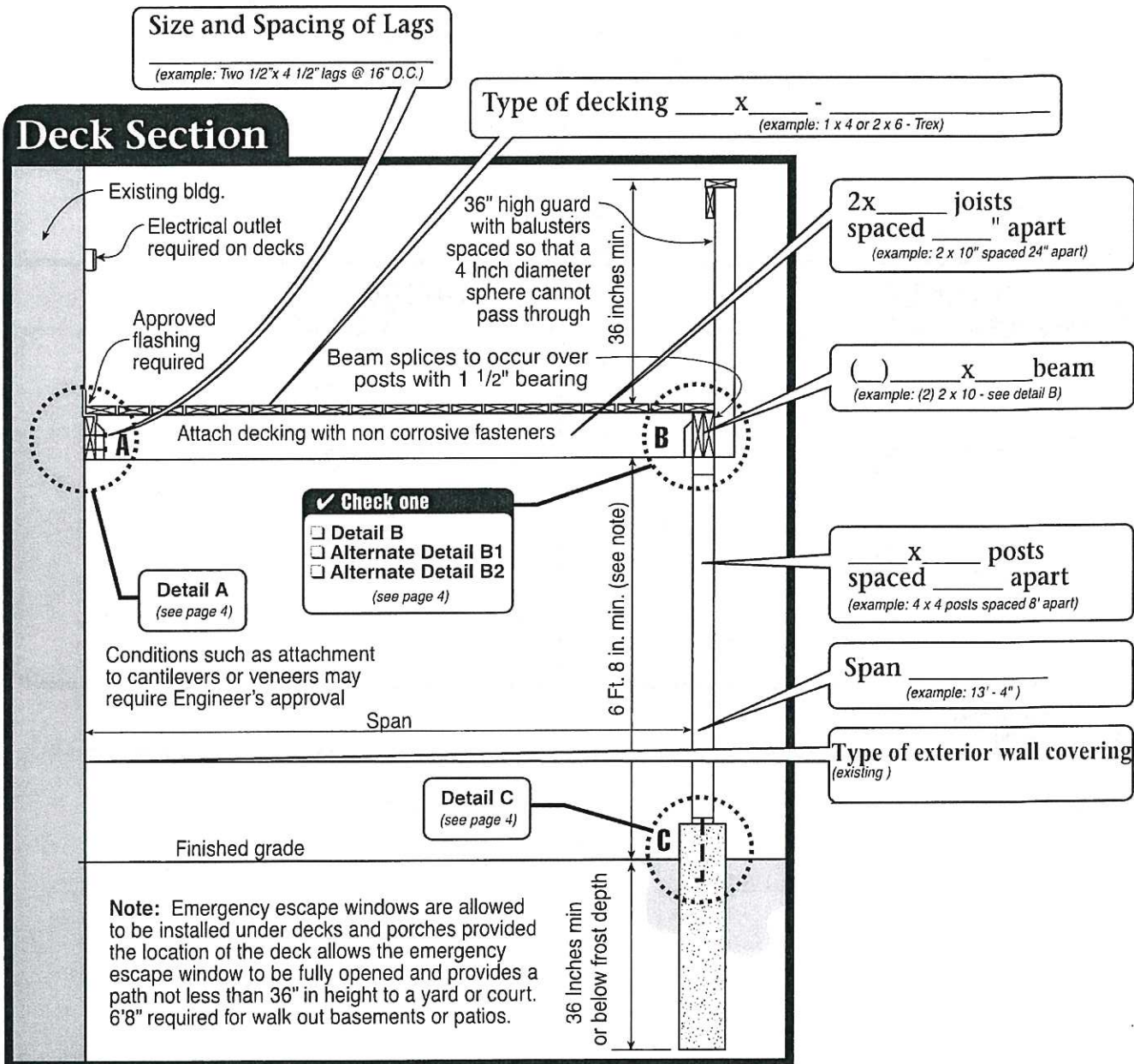


Single Family Residential Uncovered Decks and Porches

Directions

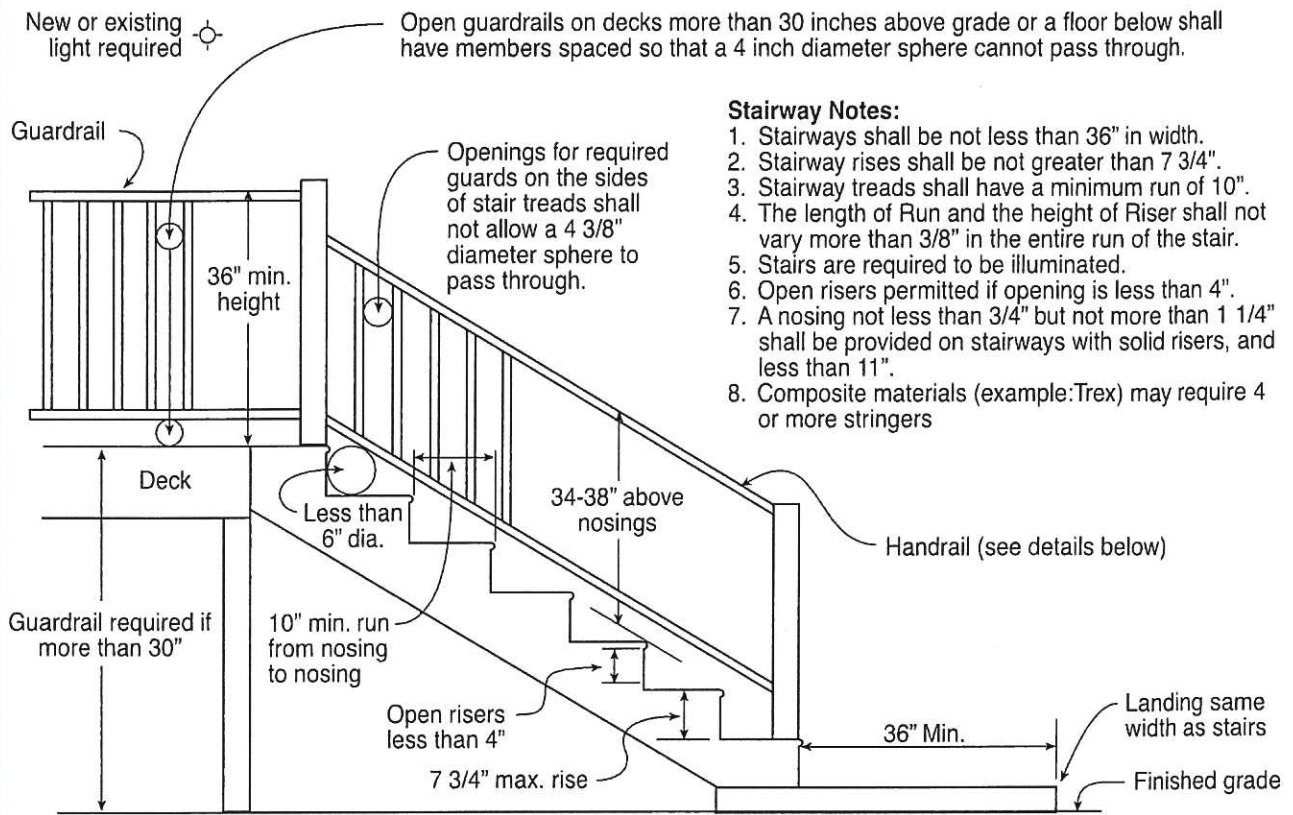
1. Fill in the blanks. Please print legibly.
2. Indicate in the check box which detail from page 4 will be used.

Address: _____



Single Family Residential Uncovered Decks and Porches

Stair & Handrail Specifications



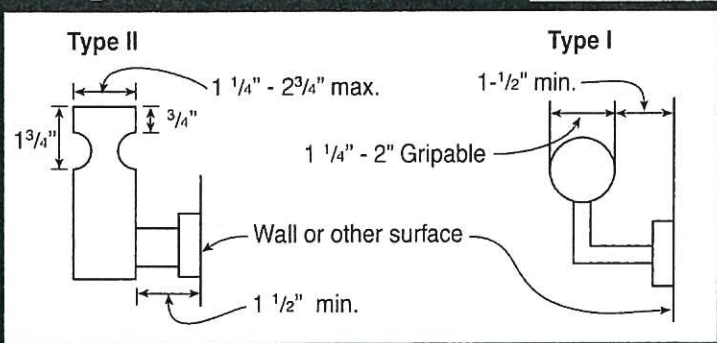
Stairway Notes:

1. Stairways shall be not less than 36" in width.
2. Stairway rises shall be not greater than 7 3/4".
3. Stairway treads shall have a minimum run of 10".
4. The length of Run and the height of Riser shall not vary more than 3/8" in the entire run of the stair.
5. Stairs are required to be illuminated.
6. Open risers permitted if opening is less than 4".
7. A nosing not less than 3/4" but not more than 1 1/4" shall be provided on stairways with solid risers, and less than 11".
8. Composite materials (example:Trex) may require 4 or more stringers

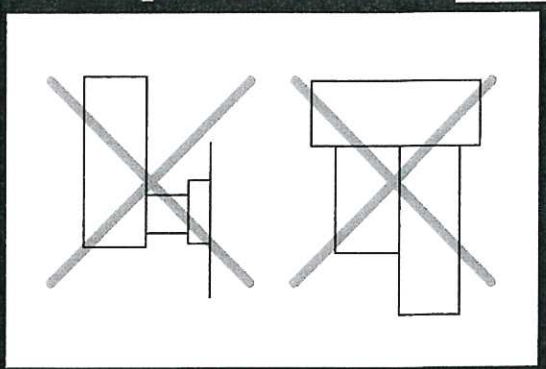
Handrail Notes:

1. Handrails shall be continuous on at least one side of stairs with 4 or more risers.
2. Top of the handrails shall be placed not less than 34 inches nor more than 38 inches above stair nosings.
3. The handgrip portion of handrails shall be not less than 1-1/4 inches nor more than 2 1/4 inches in cross section for non circular handrails.
4. Handrails shall be placed not less than 1-1/2 inches from any wall or other surface.
5. Handrails to be returned to wall, post or safety terminal (per 311.7.8.2 IRC)

Acceptable Handrail Details



Unacceptable Handrails



SITE PLAN

Site Address: _____ Indicate Scale: Each Unit = _____ feet

